



### Facility

**Name:** YDI Job Corps Head Start **License Number:** 94606  
**Address:** 1500 Indian School Rd. N.W., Albuquerque, NM 87104  
**Phone:** 5052224114 **Fax:** N/A **E-mail:** csteele@ydinm.org

### License Information

**Type:** 5 Star FOCUS Child Care Center **Status:** Licensed **Issue Date:** 06/09/2018 **Expiration Date:** 06/08/2019

### Capacity

**Over Age 2:** 40 **Under Age 2:** 39 **Night Care:** **Playground:** 79  
**Square Footage:** N/A

### Census

**Over 2:** 24 **Under 2:** 5

### Classrooms

**Number of Classrooms:** 3

### Days and Hours of Operation

<b>Monday</b> 8:00 AM - 4:00 PM	<b>Tuesday</b> 8:00 AM - 4:00 PM	<b>Wednesday</b> 8:00 AM - 4:00 PM	<b>Thursday</b> 8:00 AM - 4:00 PM	<b>Friday</b> 8:00 AM - 4:00 PM
<b>Saturday</b> Closed	<b>Sunday</b> Closed			

### Inspection

**Date:** 04/08/2019 **Time In:** 10:15 AM **Time Out:** 1:00 PM **Purpose:** Annual

### Licensing:

8.16.2.11 A Types of Licenses	Compliance
8.16.2.11 B Renewal of License	Compliance
8.16.2.11 D Non-transferable Restrictions of License	N/A

### Licensing Actions and Administrative Appeals:

8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	N/A
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## Surveys for Child Care Facilities:

8.16.2.17 E, F Surveys for Child Care Facilities

Compliance

## Complaints:

8.16.2.18 D Complaints

N/A

## Licensure Requirements for Centers:

8.16.2.21 A Licensing Requirements

Compliance

8.16.2.21 B Capacity of Centers

Compliance

8.16.2.21 B (3)c Capacity of Centers

Compliance

8.16.2.21 C Incident Reporting Requirements

N/A

## Administrative Requirements for Centers:

8.16.2.22 A Administrative Records

Compliance

8.16.2.22 B Mission, Philosophy and Curriculum Statement

Not Inspected

8.16.2.22 C Policy and Procedures

Not Inspected

8.16.2.22 D Family Handbook

Not Inspected

8.16.2.22 E Children's Records

**Non-compliance**

### Admin/Licensure

8.16.2.22.E.1.e.:a copy of the child's up-to-date immunization record or a public health division approved exemption from the requirement, a grace period of a maximum of 30 days will be granted for children in foster care or homeless children and youth;

#### Finding

Deadline: 05/29/2019

Of the 10 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.

#### Corrective Action Plan

Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.

8.16.2.22 F Personnel Records

**Non-compliance**

### Personnel

8.16.2.22.F.1.n.:written plan for ongoing professional development for each educator, including the director, that is based on the seven areas of competency, consistent with the career lattice, and based on the individual's goals; and

## Personnel (continued)

## Finding

Deadline: 05/29/2019

*From the review of staff records, it was determined that 4 out of 12 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.*

## Corrective Action Plan

*The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.*

**8.16.2.22.F.1.:***A licensee will keep a complete file for each staff member, including substitutes and volunteers working more than six hours of any week and having direct contact with the children. A center will keep the file for one year after the staff member's last day of employment. Records will contain at least the following:*

## Finding

Deadline: 05/29/2019

*From the review of staff records, it was determined that 1 out of 12 staff having direct contact with the children, does/do not have a complete file as required in 8.16.2.22F. See Staff Records 8.16.2.22 form for staff with an incomplete file.*

## Corrective Action Plan

*The program will complete a file for each staff including substitutes and volunteers.*

## 8.16.2.22 G Personnel Handbook

Not Inspected

## Personnel and Staffing Requirements for Centers:

## 8.16.2.23 A Personnel and Staffing Requirements

Compliance

## 8.16.2.23 B Staff Qualifications and Training

**Non-compliance**

## Personnel

**8.16.2.23.B.2.b.:***All new educators regardless of the number of hours per week will complete the following training within three (3) months of their date of hire. All current educators will have three months to comply with the following training from the date these regulations are promulgated:*

## Finding

Deadline: 05/29/2019

*Educators did not complete the following training within 3-months: Health and Safety Training (5)*

## Corrective Action Plan

*All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:*

## Services and Care of Children in Centers: *(continued)*

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

## Services and Care of Children in Centers:

8.16.2.24 A Guidance

Compliance

8.16.2.24 A1 Guidance

Compliance

8.16.2.24 B Naps or Rest Period

Compliance

8.16.2.24 C Additional Requirements for Infants and Toddlers

Compliance

8.16.2.24 D Diapering and Toileting

Compliance

8.16.2.24 E Additional Requirements for Children with Special Needs

Compliance

8.16.2.24 F Additional Requirements for Night Care

N/A

8.16.2.24 G Physical Environment

Compliance

8.16.2.24 H Social-Emotional Responsive Environment

Compliance

8.16.2.24 I Equipment and Program

Compliance

8.16.2.24 J Outdoor Play Areas

**Non-compliance**

### Outdoor Play

8.16.2.24.J.4.: *Playground equipment shall be inspected and inspections documented weekly.*

#### Finding

Deadline: 05/29/2019

*The playground equipment isn't inspected weekly.*

#### Corrective Action Plan

*The facility will hold weekly inspections of their playground equipment.*

8.16.2.24.J.3.: *A center will place sufficient energy absorbing surfaces beneath climbing structures, swings, and slides (as determined by Subsection P of 8.16.2.8 NMAC).*

#### Finding

Deadline: 05/29/2019

*The fall zone underneath the climber is not adequate as evidenced by the resilient material is not uniformly spread over the fall zone area.*

#### Corrective Action Plan

*An approved resilient surface will be provided beneath the climbing structures, swings, and slides.*

8.16.2.24 K Swimming, Wading and Water

Compliance

### Food Service Requirements for Centers: *(continued)*

8.16.2.24 L Field Trips	N/A
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### Food Service Requirements for Centers:

8.16.2.25 A Meal Pattern Requirements	Compliance
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8.16.2.25 B Meals and Snacks	Compliance
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8.16.2.25 B3 Meals and Snacks	Compliance
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8.16.2.25 C Menus	Compliance
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8.16.2.25 D Kitchens	Compliance
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8.16.2.25 E Meal Times	Compliance
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### Health and Safety Requirements for Centers:

8.16.2.26 A Hygiene	Compliance
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8.16.2.26 B First Aid Requirements	<b>Non-compliance</b>
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#### Admin/Licensure

8.16.2.26.B.1.:All educators must be certified in first aid and cardiopulmonary resuscitation (CPR).

#### Finding

Deadline: 05/29/2019

The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR).

#### Corrective Action Plan

All educators must be certified in first aid and cardiopulmonary resuscitation (CPR).

8.16.2.26 C Medication	N/A
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### Illness Requirements for Centers:

8.16.2.27 A-D Illness Requirements for Centers	N/A
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### Transportation Requirements for Centers:

8.16.2.28 A-H Transportation Requirements for Centers	N/A
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### Building, Ground and Safety Requirements for Centers:

8.16.2.29 A Housekeeping	<b>Non-compliance</b>
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#### I/T Classroom #1

## I/T Classroom #1 (continued)

8.16.2.29.A.1.:A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.

**Finding****Deadline: 05/29/2019**

*The premises in the infant/todd are not safe in that electrical cords are hanging.*

**Corrective Action Plan**

*The safety violation will be corrected and a system for routine safety inspection developed.*

8.16.2.29.A.1.:A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.

**Finding****Deadline: 05/29/2019**

*The furniture in the infant/tod are not clean as evidenced by cribs are used for storage.*

**Corrective Action Plan**

*Cleaning will be completed and a schedule for routine cleaning will be established.*

8.16.2.29.A.1.:A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.

**Finding****Deadline: 05/29/2019**

*The premises in the JC3 are not safe in that open purse is accessible.*

**Corrective Action Plan**

*The safety violation will be corrected and a system for routine safety inspection developed.*

## Preschool Classroom

8.16.2.29.A.1.:A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.

**Finding****Deadline: 05/29/2019**

*The premises in the JC1 are not safe in that electrical cords are not secured.*

**Corrective Action Plan**

*The safety violation will be corrected and a system for routine safety inspection developed.*

## Preschool Classroom #2

8.16.2.29.A.1.:A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.

## Preschool Classroom #2 (continued)

## Finding

Deadline: 05/29/2019

*The Floors are not in good repair as evidenced by floor tile in restroom is cracked.*

## Corrective Action Plan

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

**8.16.2.29.A.1.:***A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.*

## Finding

Deadline: 05/29/2019

*The Premises are not in good repair as evidenced by ceiling tiles are stained in JC2.*

## Corrective Action Plan

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

## Outdoor Play

**8.16.2.29.A.1.:***A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.*

## Finding

Deadline: 05/29/2019

*The premises in the middle playground are not safe in that black boarder is not secured and is cracked in areas.*

## Corrective Action Plan

*The safety violation will be corrected and a system for routine safety inspection developed.*

8.16.2.29 B Pest Control	Compliance
8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	<b>Non-compliance</b>

## Admin/Licensure

**8.16.2.29.H.2.:***A center will conduct at least one fire drill each month.*

## Finding

Deadline: 05/29/2019

*The center failed to conduct a fire drill for the month(s) of November, December, January, March.*

**Building, Ground and Safety Requirements for Centers: (continued)**

8.16.2.29 H3(f)(i)(k) Safety Compliance

Compliance

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.29 J Pets

N/A

**Additional Comments**


None

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Helen Waldorf



Facility Representative: Carolyn Steele Grant